

District, Department, and National Delegates and Alternates

Please refer to pages 32-36 in the National Bylaws.

- Any member in good standing may be elected.
- Delegates and Alternates shall be elected at a regular meeting held not less than **30 calendar days** prior to the Convention at which the Officers are to be elected.
- Delegates and Alternates will serve for 1 year from the date of the election.

District Convention:

- **1 Delegate and 1 Alternate** for each **15 members or fraction thereof** in good standing at the time of the election.
 - Use the current membership of the Auxiliary. Divide by 15. Add plus 1 for fraction thereof.
- The Auxiliary Secretary shall send the names of the Delegates and Alternates to the District Secretary prior to the District Convention.

Department Convention: (Auxiliary Secretaries will receive a packet from the Department Secretary around the end of March on their delegates.)

- **1 Delegate and 1 Alternate** for each **30 members or fraction thereof** in good standing at the time of the election.
 - Use the current membership of the Auxiliary. Divide by 30. Add plus 1 for fraction thereof.
- The Auxiliary Secretary shall send the names of the Delegates and Alternates to the Department Secretary along with the fees.
- If your Auxiliary has a Department officer, Past Department President, an appointed officer, or a National officer, it is customary for the Auxiliary to pay their fee for the Department Convention, if they are voting as that office.

*****Please note that around **March 20th**, the Department Secretary will be sending out to the Auxiliary Secretary, the information for the Delegates and Alternates. She is to bring this information to the **April Meeting** so the members can vote on the delegates. The Treasurer is to write a check for the fees. The list of delegates and the fee are to be sent to the Department Secretary. Every Auxiliary is required to send in their fees even if they do not attend the Convention.

National Convention:

- **1 Delegate and 1 Alternate** for each **50 members or fraction thereof** in good standing by **March 31**.
 - Use the current membership of the Auxiliary. Divide by 50. Add plus 1 for fraction thereof.
- The Auxiliary Secretary shall provide the names of the Delegates and Alternates, along with their membership ID number.
 - The Secretary can enter this information on MALTA.
 - The Secretary can send it to Department Secretary to be entered in MALTA.
 - The Secretary can send it to National to be entered in MALTA.
 - Deadline is May 31st.